

Montana AFL-CIO Hiring Full-time Coordinator

Montana AFL-CIO is hiring a Coordinator to combat the legislative and political threats that organized labor will face during the 2025 legislative session and beyond.

Responsibilities

- Work with the Executive Committee to develop and implement strategy, tactics, and goals
- Integrate with the lobbying efforts of Montana unions and the Montana AFL-CIO
- Develop and implement a legislative communications strategy for the general public
- Work with the Executive Committee and the broader labor movement to plan and execute collective actions
- Serve as the liaison between Montana Unified and national table representatives
- Work with Communication Directors of the Montana AFL-CIO, in-state table partners, and national table representatives to construct and deliver communication content and social media content
- Develop union member and general public plans for legislative and issue campaigns
- Construct and implement plans for field operations including budgets, work plans, and timelines
- Maintain regular communications with the Executive Committee and Montana United representatives on progress-to-goals and provide timely information that could shape strategy
- Establish accountability systems to ensure that goals are met, including the implementation of post-issue campaign reports
- Develop and implement strategies to streamline resources to support the activity of our unions and the state fed and to avoid duplicative work
- Prepare and submit regular and ad hoc reports as requested
- Other duties as assigned

As Coordinator, you can expect:

- Gain valuable experience working with Labor on a variety of issues
- Campaign and field management experience
- Progressive and welcoming work environment
- Full time, 6-month contract at \$50,000.00 salary,
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Requirements

- Ability to connect with people quickly and build trust
- Experience with voter databases
- Management experience
- Experience with communications, including digital
- Attention to detail
- Ability to work long and irregular hours
- Extensive travel around the state
- Must be self-motivated and a team player
- Legislative Experience

If interested, please send a cover letter and resume to jsmall@mtaflcio.org ASAP. Questions? Call the Executive Secretary of the MT AFL-CIO, Jason Small, at (406) 690-0923. Position will remain open until filled.